ALBERTA PROPERTY MANAGEMENT
SOLUTIONS INC.

NOTICE TO VACATING TENANTS

- You are required to return the home empty and in a clean condition. ***Cleaning issues will NOT be considered to be normal and wear under any circumstances whatsoever.***
- If the home is not satisfactory cleaned, has trash or abandoned items, appropriate charges will be deducted from your Security Deposit. If it is necessary to hire someone to clean the home, labour will cost much more than if you had taken the time to properly clean your unit in the first place.
- As required by your rental agreement, you will be responsible for the cost of the ***mandatory carpet cleaning***, which will be preformed after you move out by a carpet cleaner of the landlords choosing. You may choose to have it done yourself; however, you will need to provide a receipt showing the carpet was ***professionally*** cleaned. Renting or using your personal carpet cleaner is not sufficient.

GENERAL:

- Walls should be washed or marks removed, including streaks above heaters.
- Holes in walls should be filled with spackle and the wall wiped clean of excess spackle.
- If there are any large holes, such as from wall anchors, the holes will need to be patched and the entire wall painted.
- Remove all cobwebs from walls and ceilings.
- Wall and ceiling vents should be vacuumed and/or washed
- Clean switch plates
- Floors in kitchen and bath or any linoleum should be cleaned
- Drapes should be vacuumed
- Blinds should be cleaned
- Light bulbs should be replaced where needed
- Light covers should be removed from light fixtures and cleaned
- Everything must be removed from closets (including coat hangers) and shelves need to be cleaned

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KITCHEN:

- Range should be completely cleaned, including broiler pans
- Clean stovetop, panel, dials
- Drip pans should be removed and the underneath surface cleaned
- Drip pans should be cleaned. Replaced if they do not appear to be new after cleaning.
- Clean under and behind the stove
- Clean under and behind the fridge
- Exhaust fans and overhead light should be free from grease and dirt including filter.
- Dishwasher should be wiped out, including around the inside of the door
- Garbage disposal should have ice cubes ran through it
- Interior and exterior of the cabinets are to be cleaned
- Interior and exterior of the drawers are to be cleaned
- Clean inside and outside surface of the microwave, including underside filter
- Defrost refridgerator, if applicable, and remove any water. DO NOT TURN OFF FRIDGE WHEN VACATING.
- Clean inside refrigerator and under crisper drawers
- Clean all countertop surfaces
- Clean light fixtures and covers
- Clean all walls, including ceilings and corners
- Mop all floors and/or vacuum all carpet
- Wipe down all baseboards
- Wipe down all woodwork
- Clean doors and around frames
- Clean vents on floor or wall

LIVING ROOM:

- Clean electrical outlet covers
- Clean light fixtures & covers
- Vacuum all carpet & edges by baseboards
- Wipe down all baseboards
- Clean walls, ceilings & corners
- Clean all windows, window sills & tracks (most windows lift out of tracks for easy cleaning)
- Clean doors and around door frames
- Clean all vents on floor or wall
- Clean out closet and wipe down shelves
- Remove and cobwebs

BATHROOMS:

- Tiles should be washed and grout cleaned
- Vanity & medicine cabinet should be cleaned, including shelves and mirrors
- Tub, shower, sink & toilet should be cleaned and sanitized.
- Glass door, if applicable, should be cleaned so all of the soap scum is removed.
- Exhaust fans should be taken down and cleaned
- Clean bathtub, shower walls and fixtures
- Clean soap dishes & wipe down towel bars
- Thoroughly clean toilet inside and out
- Wipe down all counter tops
- Clean & wipe out all drawers
- Clean interior and exterior of any cabinets
- Clean electrical outlet covers
- Clean light fixtures & covers
- Clean walls, ceilings & corners
- Remove any cobwebs
- Mop floor and/or vacuum carpet
- Wipe down all baseboards
- Clean doors & around door frames
- Clean all vents on floor or wall

BEDROOM(S):

- Vacuum carpet & edges by baseboards
- Wipe down by baseboards
- Clean electrical outlet covers
- Clean light fixtures
- Clean walls, ceilings & corners
- Remove any cobwebs
- Clean windows, window sills & tracks (most windows lift out of tracks for easy cleaning)
- Clean doors & around door frames
- Clean all vents on floor or wall
- Clean out closet & wipe down shelves

YARD AREA:

- Weed all flower beds & mow & edge lawn
- Remove all personal items & garbage

GARAGE:

- All trash needs to be removed from the premises
- Clean any oil stains from floor using an appropriate cleaner

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- Sweep floor

MISCELLANEOUS (IF APPLICABLE):

- Clean ceiling fan blades & draperies
- Empty & clean out storage units and/or garage, deck or patio
- Replace any burned-out light bulbs throughout home & garage
- Replace any dead smoke detector batteries
- Replace furnace filter, if applicable
- Replace garage remote/keypad batteries if necessary
- Remove all paper towel holders, adhesive (if you installed)
- Remove hooks, ceiling hooks, mounted mirrors, and any decals (wall art) you have installed. Properly patch holes. If you intend to do touch up painting, you must paint the entire wall with an approved color

******THIS LIST IS FOR REFERANCE ONLY AND NOT INTENDED TO BE ALL INCLUSIVE**

Thank you for your cooperation.

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